



Eagle Nest Chamber of Commerce  
 P.O. Box 322  
 Eagle Nest, NM 87718  
 575-377-2420

[www.eaglenestchamber.org](http://www.eaglenestchamber.org)

<b>OFFICE USE ONLY:</b> Date Rcvd _____ CK# _____
Amnt PD \$ _____ Tax Cert Rcvd _____
Booth: Outdoor #: _____ Indoor#: _____
Your booth assignment is noted above is
Subject to change prior to the event date.
Application accepted by Chamber Rep:

[info@eaglenestchamber.org](mailto:info@eaglenestchamber.org)

**35th High Country Arts & Crafts Festival (Juried event) July 29th & 30th**  
**2017 VENDOR APPLICATION AND GUIDELINES**

*Please feel free to send a copy of this application to fellow vendors & friends!*

Name \_\_\_\_\_ Business Name \_\_\_\_\_  
 Mailing Address \_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_  
 Phone \_\_\_\_\_ Email \_\_\_\_\_  
 Description of product(s) to be sold (Photos attached): \_\_\_\_\_

\$ 125.00 Outdoor 10 x 10 Booth	\$ _____
\$ 110.00 Second 10 x 10 Booth (Outdoor Only)	\$ _____
\$ 200.00 Indoor 10 x 10 Booth	\$ _____
\$ 200.00 Food/Alcoholic Beverage Vendors	\$ _____
EXTRAS: Table Rental \$15.00 each indoor booths only	\$ _____
Electric (food and indoor vendors only) Limited availability \$35.00	\$ _____
Late Fee \$50.00 If paid after July 1, 2017	\$ _____
\$25.00 Discount for early payment by September 1, 2016	\$ _____

**TOTAL AMOUNT DUE:**----- \$ \_\_\_\_\_

**EVENT POLICIES:** \*Food/Beverage vendor permits are required for all food/beverage vendors. Contact the NM Environmental Dept at 575-445-3621. Admin Fee for vendor cancellations before June 1, 2017 will be \$25.00; after June 1, 2017 the cancellation fee will be one half of your total booth rental fee. If you cancel or unable to attend you may choose to have fee applied to HCAF 2018. ALL VENDORS MUST HAVE A NM TAX ID#. A COPY OF THE CERTIFICATE MUST BE SUBMITTED WITH THIS APPLICATION. CONTACT NM TAX & REVENUE DEPT AT 505-827-0700 OR [www.statenm.us/tax](http://www.statenm.us/tax) for CERTIFICATE. \*All booths are assigned on a first come, first serve basis.

**LIABILITY WAIVER:** Vendor shall be responsible for payment of all sales/gross receipts taxes to the State of NM. The vendor assumes all liability & responsibility for theft, damages, etc...and by signing this document releases the Eagle Nest Chamber of commerce, its employees and volunteers for any and all liability. By signing application, applicant agrees to all the Event Policies and Liability Waviers.

\_\_\_\_\_  
**Applicant Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Printed Name**

**THE EAGLE NEST CHAMBER OF COMMERCE**  
**35th ANNUAL HIGH COUNTRY ARTS & CRAFTS FESTIVAL**  
**JULY 29th & 30th, 2017**

**9:00 am - 5:00 pm Saturday, 10:00 am — 4:00 pm Sunday**

The High Country Arts & Craft Festival is a **juried show** open to qualified artisans and crafters. It has brought area and out-of-state talent to the Moreno Valley since 1982, benefiting the Eagle Nest Chamber of Commerce. It is a proud tradition and a proven success for the many participants.

Located on the Enchanted Circle between Angel Fire and Red River, Eagle Nest is surrounded by the Sangre de Cristo Mountains and is home to beautiful Eagle Nest Lake. This venue for this event is the Enchanted Eagle Park in downtown Eagle Nest.

**Categories for Judging:** (1) Fine Art (2) Dimensional & Sculpture (3) Craft & Fiber Art (4) Silverwork/Stone Jewelry (5) Beadwork and other Jewelry

**PRIZES:** BEST OF SHOW \$100.00 & ribbon

FIRST (each category) \$ 50.00 & ribbon

SECOND (each category) Ribbon

THIRD (each category) Ribbon

Each exhibitor may have one (1) specific item to be judged. Please place your item to be judged in a visible place within your booth with the tag (enclosed in your check-in package). Judging will start at 10:00 AM on Saturday July 29<sup>th</sup>. Winners will be announced by 3:00 PM that day.

### **SETUP AND CHECK IN**

**Vendor check-in: Located at Community Center in Enchanted Eagle Park at 151 N. Willow Creek Drive. From 1:00 p.m. to 7:00 p.m. on Friday, July 28th, 2017 or from 7:00 to 9:00 a.m. on Saturday, July 29th. Vendors requiring special times for check-in should contact the Chamber for special arrangements.**

**Blind and Silent Auctions,** Participants are expected to donate one item to benefit the Chamber's Blind and Silent Auctions. Donated items are to be delivered to the Auction tables during check-in time. While it is anticipated that art will be placed in the Blind Auction and crafts will be placed in the Silent Auction, the final placement of the item will be determined by the event staff. Exhibitor is to set the opening bid for the donated item. Forms will be provided.

**ALL ARTS & CRAFTS MUST BE HANDMADE OR HADCRAFTED BY THE ACCEPTED EXHIBITOR.** Commercially manufactured items or items done by jobbers other than the accepted exhibitor(s) may not be sold or displayed. Non-compliance will lead to: removal of these items and/or closure of the entire booth. In case of latter, all fees will be forfeited.

Participants are responsible for the design and construction of their booth, including extension cords and lamps. Booths must be totally self-contained. We strongly suggest weighted tents Canopies for outdoor booths.

**Participants are responsible for their own clean up.**

All trash shall be removed by vendor to the dumpsters located behind Village Hall, adjacent to the park. Indoor booths are locked at night. SECURITY IS NOT PROVIDED. BY SUBMITTING YOUR APPLICATION, YOU RELEASE THE EAGLE NEST CHAMBER OF COMMERCE FROM ANY LIABILITY RESULTING FROM LOSS OF ANY AND ALL PROPERTY.

Absolutely no overnight camping is allowed on the site. Early set-up is not allowed. Please open and close on time. Booths are not to be closed prior to the closing festival time of 4:00 PM on Sunday July 30th.

**APPLICATION**

**DEADLINE: JUNE 15th, 2017.** Reservations will be on a first paid, first served basis. If spaces are available, **late applications will be accepted with \$50 late fee.** All fees **(except late fees)** will be refunded on any rejected application.

**Food and beverage vendors must be in compliance with NM Environment Dept regulations.** Contact 575-445-3621 or [www.nmenv.state.nm.us](http://www.nmenv.state.nm.us). It shall be the responsibility of Alcoholic Beverage vendors to submit to the Chamber a completed, notarized Celebration Permit Application, along with a check payable to the **Alcohol & Gaming Commission in the amount of \$10 per day, not later than June 1, 2017.**

**A letter/form showing CRS compliance is also required of the alcohol vendors.**

Vendors may apply on-line by downloading the current application from [www.eaglenestchamber.org](http://www.eaglenestchamber.org), Events page, at the bottom right hand side. You may email your application along with three images of your work to [info@eaglenestchamber.org](mailto:info@eaglenestchamber.org); OR you may mail your application, photos & CRS Certificate to PO 322, Eagle Nest, NM 87718. **Please include a self-addressed, stamped envelope for mailing of your acceptance letter.**

Booth assignments will be made after completion of the jury process. You may request a specific booth; however final assignments are at the discretion of show management.

**ALL FEES, PHOTOS (with self-addressed return envelope), AND TAX ID # MUST ACCOMPANY THE APPLICATION. All photos will be returned in the vendor welcome packet.**

**MAIL TO:**

Eagle Nest Chamber of Commerce  
ATTN: Joan Walton  
P.O. Box 322  
Eagle Nest, NM 87718