



**Eagle Nest Chamber of  
Commerce**  
PO Box 322, Eagle Nest, NM  
87718  
575-377-2420

**Office use only:** Date Rcvd \_\_\_\_\_ Ck# \_\_\_\_\_  
Amnt Pd \_\_\_\_\_ Tax Cert Rcvd \_\_\_\_\_  
Booth: Outdoor # \_\_\_\_\_ Indoor # \_\_\_\_\_  
Application accepted by Chamber Rep: \_\_\_\_\_

**Your booth assignment noted above is subject  
to change prior to the event date.**

**37<sup>st</sup> High Country Arts & Crafts Festival (Juried event) July 27<sup>th</sup> & 28<sup>th</sup>  
2019 VENDOR APPLICATION & GUIDELINES**

*Please feel free to send a copy of this application to fellow vendors & friends*

Name \_\_\_\_\_ Business Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone# \_\_\_\_\_ Email \_\_\_\_\_

**Description of product(s) to be sold. Photos attached:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\$125.00 Outdoor 10 x 10 Booth ..... \_\_\_\_\_  
\$100.00 Second 10 x 10 Booth (Outdoor Only) \_\_\_\_\_  
\$200.00 Indoor Booth ..... \_\_\_\_\_  
\$150.00 Second Indoor Booth \_\_\_\_\_  
\$200.00 Food/Alcoholic Beverage Vendors..... \_\_\_\_\_

**Extras**

Table rental \$15.00 each indoor booths only ..... \_\_\_\_\_  
Electric \$35.00 (Food and Indoor Vendors Only limited availability) \_\_\_\_\_  
Late fee \$50.00 (within two weeks of event)..... \_\_\_\_\_

**Total Amount:**

**EVENT POLICIES**

\*Food/beverage vendor permits are required for all food/beverage vendors. Contact the NM Environmental Dept at: 575-445-3621.

**\*ALL VENDORS MUST HAVE A NM TAX ID #. A COPY OF THE CERTIFICATE MUST BE SUBMITTED WITH THIS APPLICATION TO BE CONSIDERED. CONTACT: NM TAX & REVENUE DEPT. AT 505-841-6205, David Trujillo or [www.state.nm.us/tax](http://www.state.nm.us/tax) FOR CERTIFICATE. Applications will not be accepted unless accompanied by valid tax certificate.**

\*All booths are assigned on a first come, first served basis.

**LIABILITY WAIVER:** Vendor shall be responsible for payment of all sales/gross receipts taxes to the State of NM. The vendor assumes all liability & responsibility for theft, damages, etc. & by signing this document releases the Eagle Nest Chamber of Commerce, its employees & volunteers from any & all liability.

By signing this application, I agree to all the above stated Event Policies & Liability Waivers & Guidelines.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_ **Responsible Party for company name:** \_\_\_\_\_

**THE EAGLE NEST CHAMBER OF COMMERCE**  
**37<sup>st</sup> ANNUAL HIGH COUNTRY ARTS & CRAFTS FESTIVAL**  
**JULY 27 & 28, 2019**  
**9:00 a.m.- 6:00 p.m. Saturday, 10:00 am - 5:00 pm Sunday**

The High Country Arts & Craft Festival is a juried show open to qualified artisans and crafters. It has brought area and out-of-state talent to the Moreno Valley since 1982, benefiting the Eagle Nest Chamber of Commerce. It is a proud tradition and a proven success for the many vendors and patrons.

Located on the Enchanted Circle between Angel Fire and Red River, Eagle Nest is surrounded by the Sangre de Cristo Mountains and is home to beautiful Eagle Nest Lake. Information is available through:

Eagle Nest Chamber of Commerce Website: [www.eaglenestchamber.org](http://www.eaglenestchamber.org)  
P.O. Box 322 E-mail: [info@eaglenestchamber.org](mailto:info@eaglenestchamber.org)  
Eagle Nest, New Mexico 87718 Phone: 575-377-2420  
Or event co-chairs Glenda Stickney 972-979-5758, Lynn Hatfield 972-467-5899

**Categories:** (1) Fine Art (2) Dimensional & Sculpture (3) Craft & Fiber Art (4) Jewelry

<b>PRIZES:</b>	BEST OF SHOW	\$100.00 & ribbon
	FIRST (each category)	\$ 50.00 & ribbon
	SECOND (each category)	Ribbon
	THIRD (each category)	Ribbon

Each exhibitor may have one (1) specific item to be judged. Please place your item to be judged in a visible place within your booth with the label (enclosed in your check-in package). Judging will start at about 10:00 A.M. Saturday July 27th. Winners will be declared by 3:00 P.M.

**GUIDELINES, SETUP, PARKING AND CHECK-IN**

Vendor check-in: Located at Enchanted Eagle Park at 151 N. Willow Creek Drive. From 10:00 to 5:00 p.m. on Friday, July 26<sup>th</sup>, 2019 or from 7:00 to 9:00 a.m. on Saturday, July 27<sup>th</sup>. Vendors requiring special times for check-in should contact the Chamber for special arrangements. All vendors who need to drive onto the park are requested unload and promptly remove vehicle. Extended stay on the park will not be allowed. Vendor parking will be available on the lot across the street east of the park and across the street on the vacant lot west of the park next to the Gold Pan Motel, unless it is extremely muddy. Please do not leave your vehicle in the customer parking spaces. Please furnish your license plate number upon check in.

**Blind and Silent Auctions.** Participants are expected to donate one item to benefit the Chamber's Blind and Silent Auctions. Donated items are to be delivered to the Auction tables during check-in time. While it is anticipated that art will be placed in the Blind Auction and crafts will be placed in the Silent Auction, the final placement of the item will be determined by the event staff. Exhibitor is to set the opening bid for the donated item. Forms will be provided.

ALL ARTS & CRAFTS MUST BE HANDMADE OR HANDCRAFTED BY THE ACCEPTED EXHIBITORS. Commercially manufactured items or items done by jobbers other than the accepted exhibitor(s) may not be sold or displayed. Non-compliance will lead to: removal of these items, or closure of the entire booth. In case of the latter, all fees will be forfeited.

Participants are responsible for the design and construction of their booth, including extension cords and lamps. Booths must be totally self-contained. We strongly suggest weighted tent canopies for outdoor booths. Participants are responsible for their own clean up. All trash shall be removed by vendor to the dumpsters located behind Village Hall, adjacent to the park. Indoor booths are locked at night. SECURITY IS NOT PROVIDED. BY SUBMITTING YOUR APPLICATION, YOU RELEASE THE EAGLE NEST CHAMBER OF COMMERCE FROM ANY LIABILITY RESULTING FROM LOSS OF ANY AND ALL PROPERTY.

Absolutely no overnight camping is allowed on the site. Early set-up is not allowed. Please open and close on time. No traffic is allowed in the park after set-up and before closing on Sunday.

### **APPLICATION**

**DEADLINE: JULY 15, 2019.** Reservations will be on a first paid, first served basis. If spaces are available, late applications may be accepted. NO REFUNDS will be made on cancellation requests received after JULY 1, 2019. All fees (except late fees) will be refunded on any rejected application. **Deadline for alcohol vendors is June 1, 2019.**

**A copy of your New Mexico Taxation & Revenue Dept. certificate MUST BE SUBMITTED with your application. This includes in & out of state vendors.** Contact New Mexico Tax & Revenue Dept. at 505-827-0700.

**Food and beverage vendors must be in compliance with NM Environment Dept regulations.** Contact 575-445-3621 or [www.nmenv.state.nm.us](http://www.nmenv.state.nm.us). It shall be the responsibility of Alcoholic Beverage vendors to submit to the Chamber a completed, notarized Celebration Permit Application, along with a check payable to the Alcohol & Gaming Commission in the amount of \$10 per day, not later than June 1, 2019.

Vendors may apply on-line after March 1, 2019 by downloading the current application from [www.eaglenestchamber.org](http://www.eaglenestchamber.org), Events page, first paragraph "click here" link. You may email your application along with three images of your work to [info@eaglenestchamber.org](mailto:info@eaglenestchamber.org); OR you may mail your application, photos & CRS Certificate to PO 322, Eagle Nest, NM 87718. Please include a self addressed, stamped envelope for mailing of your acceptance letter. Otherwise neither will be forthcoming.

Booth assignments will be made after completion of the jurying process. You may request a specific booth, however final assignments are at the discretion of show management.

**ALL FEES, PHOTOS (with self addressed return envelope photos), AND TAX ID # MUST ACCOMPANY THE APPLICATION. Otherwise, photos will be returned in the vendor welcome packet.**

**MAIL TO:** EAGLE NEST CHAMBER OF COMMERCE  
PO Box 322  
EAGLE NEST, NM 87718